

Pet name: _____

Date: _____

VETERINARY INPATIENT CHECKLIST



This inpatient checklist is designed to maximise efficiency for vet technicians and receptionists when admitting a new patient whose condition requires admission to the practice for constant supervision and treatment.

Admission

Pet-Owner:

- Take pet owner details on the admission form
- Decide on the tests that will be involved (inform pet owner)
- Provide an estimate of costs to the pet owner
- Get the pet owner's consent and signature on the admission checklist (date and time too)
- Provide patient visiting pass and times to the pet owner if required

Patient:

- Take the patient's details on the admission form
- If applicable, take the pet's details of insurance on the admission form
- Take details of medications that the patient is already on or receiving
- Take a record of personal belongings admitted with the pet
- Take a record of the pet's health condition when checking in (heart rate, temp, resp rate, etc.)

Treatment

Before:

- Assign an appropriate kennel or isolation room for the patient
- Assign a vet in charge of their treatment
- Assign a nurse/technician in charge
- Provide medication administration kennel sheets
- Make sure the patient's owner is aware of the medication prescribed in their absence

During:

- Assess what immediate medication/pain relief the patient requires
- Define the treatment plan (medication, doses, and frequency of administration)
- Decide on the food diet for the pet patient (prescription diet, life stage diet, water level)
- Record the state of patients after vet rounds
- Set up equipment for surgery if required
- Score pain of the patient